



FARNHAM TOWN COUNCIL

D

Notes Cemeteries and Appeals Working Group

Time and date

9.30 am on Thursday 20th January, 2022

Place

Council Chamber - Farnham Town Hall

Attendees:

Members: Councillors Carole Cockburn (Lead Member), David Attfield, Alan Earwaker (ex-Officio), Pat Evans and Mark Merryweather

Officers: Iain Lynch (Town Clerk), Iain McCready (Business and Facilities Manager) and Adrienne Owen (Cemeteries and Memorials Administrator)

1. Apologies for Absence

POINTS	ACTION
Apologies were received from Cllr Mirylees	

2. Declarations of Interest

POINTS	ACTION
There were no declarations of Interest	

3. Minutes of the previous meeting

POINTS	ACTION
The notes of the previous meeting held on the 21st October were accepted	

4. Finance and Expenditure

POINTS	ACTION
The Working Group welcomed a report on the burial numbers for the previous year. A further report on burial figures aligned to the financial year and a fees and charges comparison report would be reviewed at the next meeting.	1) Further report on fees and charges comparisons to be brought to next meeting.

<p>The Working Group also discussed a report sent by Richard Hunt (Farnham Society) proposing the creation of a new organisation to address a number of buildings at risk.</p> <p>The Working Group felt that the report didn't bring new ideas or resources at this stage on how to restore the Hale Chapels and would add a significant delay for the restoration of the area. The Working Group felt that the Council decision to part demolish the building to form a landscaped area should be reaffirmed and an Architect or Landscape Architect should be commissioned to come up with a proposal.</p>	<p>Recommendation to Council</p> <p>i) To reaffirm the Councils decision to part demolish the Hale Chapels to create a landscape garden.</p> <p>ii) To seek external experts to develop designs for a new garden.</p>
---	--

5. Maintenance of the Cemeteries

POINTS	ACTION
The Working Group welcomed the report on the current management of the green spaces in the Cemeteries. The Working Group were informed of the intended dead wooding and lifting of the Conifer Trees in West Street Cemetery and a further view on the trees will be sought by the Working Group when the work has been undertaken.	The Business and Facilities Manager to action.
The Working Group agreed that West Street and Badshot Lea Cemetery should be included into this year's In Bloom competition and that Green Lane Cemetery will be included the following Year.	The Business and Facilities Manager to action.
Officers updated the Working Group on the upcoming refurbishment work on the pathways with work to be carried out on the entrance way to West Street Cemetery and on a number of other pathways in west Street Cemetery.	
The Working Group were informed on the current management of the Rules and Regulations of the Cemetery and would like to hold a review at the next meeting.	Report to next meeting.
Officers reported that the railings at Green Lane Cemetery had been replaced and that the new gates to Greenfield Road would be installed soon.	The Business and Facilities Manager to action.
Officers also informed the Working Group that the railings at Badshot Lea Cemetery and been hit by a car (Police had been notified but nothing had been reported to them) and that they would need to be straightened and Cllr Attfield offered his help.	The Business and Facilities Manager to action.

6. Recent Appeals

POINTS	ACTION
There had been no new appeals.	

7. Items for future meetings

POINTS	ACTION
The Members of the Working Group welcomed a report on possible items to be discussed in future meeting and agreed that a marketing pack to promote the Cemeteries be created and reviewed at the next meeting.	Officers to action with a report to next meeting.

8. Date of the next meeting

POINTS	ACTION
The next scheduled meeting will be held on the 6 th April 2022 at 9:30am	

The meeting ended at 10.35 am

Notes written by Iain.McCready@farnham.gov.uk